

Anglican Diocese of Toronto
License Agreement Checklist **RED** and Attestation - **FOR LOW RISK LICENSEES ONLY**

<u>Approval requests for all High-Risk* Licensees must include a copy of the Diocesan License Agreement and Tenant's Certificate of Insurance</u>		
		Complete(✓)
	Date:	
	Congregation Name:	
	Licensee Name <i>(full legal name required):</i>	
	Term of Agreement:	
1	Written support of the Suffragan Bishop <i>(new Licensees only)</i>	
2	Contract agreed with Licensee using the Diocesan form of License Agreement <u>or</u> Parking License Agreement, with no material changes.	
3	Insurance coverage by Licensee verified <i>(per Risk and Governance Committee requirements; see section 6 of Diocesan form of License Agreement for coverage specifics .)</i>	
4	Reference & credit checks	
<p>We, the Incumbent/Priest-in-Charge & Churchwardens of the above congregation, by affixing our signatures below, hereby attest on behalf of the Corporation that all of the above requirements, and all best commercial practices, have been, or shall be, satisfied by the Corporation prior to occupancy by the Licensee. Further, we have reviewed both <i>Canon 6</i> and the <i>Procedure Pursuant to Canon 6 as Prescribed by the Synod Council</i> and confirm that the congregation shall be compliant at all times with the requirements and obligations prescribed therein.</p>		
<u>Incumbent/Priest-in-Charge</u> <i>(name & signature):</i>		
<u>Churchwarden</u> <i>(name & signature):</i>		
<u>Churchwarden</u> <i>(name & signature):</i>		
<p><i>A completed & fully signed copy of this Checklist must be e-mailed to canon6@toronto.anglican.ca prior to occupancy.</i></p>		
<p><i>*High-Risk Licensees are defined as any group that will bring minors or vulnerable adults onto church property, other faith communities, plus dog obedience classes, registered psychotherapy practices and any other groups as defined by the The Incorporated Synod of the Diocese of Toronto.</i></p>		