



**Diocese of Toronto**  
Anglican Church of Canada

**RED Checklist and Attestation  
Low Risk Licenses**

<b>Congregation</b>			
<b>Licensee Name</b>			
<b>Term</b> (Start/End Date)	to	<b>Rent</b>	\$ per

Checklist	Complete
The Parish has received written support from the Bishop/Suffragan Bishop. <i>*Note: Only for new agreements</i>	
The Parish has drafted the contract using the Diocesan form of license agreement, with no material changes. <i>*Note: if agreement requires material changes, please contact the Property Resources Dept.</i>	
The Parish has verified the licensee insurance coverage and has retained proof of such for their records <i>*Note: see section 6 of Diocesan form of License Agreement for coverage specifics.</i>	
If applicable, the Parish has secured reference and credit checks. <i>*Note: not applicable to agreements that have a term of less than fourteen (14) months.</i>	

**ACKNOWLEDGEMENT**

We, the Incumbent/Priest-in-Charge and Churchwardens of the above congregation, by affixing our signatures below, hereby attest on behalf of the Corporation that all of the above requirements, and all best commercial practices, have been, or shall be, satisfied by the Corporation prior to occupancy by the Tenant. Further, we have reviewed both *Canon 6* and the *Procedure Pursuant to Canon 6* as prescribed by the Synod Council and confirm that the congregation shall be always compliant with the requirements and obligations prescribed therein.

Role	Name (Please Print)	Signature	Date
Incumbent/ Priest-in-Charge			
Churchwarden			
Churchwarden			

**High-Risk Licenses** are defined as any group that will bring minors or vulnerable persons onto church property, other faith communities, dog obedience classes, fitness groups, registered psychotherapy practices and any other groups as defined by The Incorporated Synod of the Diocese of Toronto.

**\*\*A completed & fully signed copy of this checklist must be e-mailed to [canon6@toronto.anglican.ca](mailto:canon6@toronto.anglican.ca) prior to occupancy. \*\***